



### **AENJ@NJEA Exhibit Submission Guidelines:**

All galleries have a set of rules you must comply with. Deadlines, size requirements, type of medium, and geographic location are a few specifics that need mentioning. The AENJ@NJEA show has the following requirements:

Check off List:

1. You may submit up to 3 pieces of original, 2D student work. Due to the timing of the show, work selected may be from the previous school year.
2. All artwork entered may be from K-12 grades only.
3. All entries must be unframed and un-mounted 2D work.
4. Please make sure any painted work is dry, and that all smear-able work is properly fixed.
5. Please choose work that is of a standard frame size (5x7, 9x12, 11x14, etc. – not to exceed 18x24 inches). Stretched canvases will be accepted, but canvas boards will not be, due to their weight. Canvases should not be wired.
6. Photography and Digital Art is permitted.
7. Label the back of the work neatly (in pencil) with both the student's name and teacher's name.
8. Attach a completed back label/permission form to the back of the work. This must be completely filled in, including the parent's signature, in order for the work to be displayed.
9. Please include a completed page of front labels or a separate piece of paper, which includes the name, grade,

school, county, district, teacher's name and medium for each piece of art submitted.

**Submit the work–Unfolded and unrolled! Two ways to submit–**

1. Drop off at the state conference registration desk, marked ELLEN HARGROVE NJEA EXHIBIT. This must be done before 2:30pm on the closing day of the conference.

Be sure to provide a self-addressed, stamped envelope for the work and all other protective materials that you provide, or supply a return mailing sticker and proper postage. Your submissions will be returned to you by mail after the NJEA convention in November (or after the NJPAC show in the winter) as they were received – unmounted and unframed.

2. **IF YOU AREN'T COMING TO THE AENJ CONFERENCE, YOU MAY MAIL THE WORK:**

To: Ellen Hargrove 122 Vesper Avenue, Westmont, NJ 08108, postmarked no later than October 10th. Include a self-addressed, stamped envelope for the work to be returned to you after the NJEA convention in November(or after the NJPAC show in the winter), or supply a return mailing sticker and proper postage. Please do NOT mail money to cover postage or expect another AENJ member to deliver it to you. if you are attending the NJEA convention, you can pick up your work at 2:30pm on Friday at the exhibit.

**Any questions about the exhibit or these instructions, please contact Ellen Hargrove at [ehargrove@aenj.org](mailto:ehargrove@aenj.org)**

**PLEASE NOTE:**

AENJ and NJEA are not responsible or liable for any claims, damages, lost items, artwork, injuries or other liabilities of any kind that may arise from participation in this art exhibit. AENJ reserves the right to refuse to include any works that do not properly meet the guidelines and requirements stated above in the call for submissions.

**If you are attending the NJEA Convention in Atlantic City- You can check out the exhibit, and your students' work, in the gallery on the exhibit hall floor.**